



Capacity Building and Skill Enhancement Initiatives (Academic Year 2021-22)

Following Capacity building and skill enhancement activities are organised for improving Students Capacity during the academic year 2021-22.

Soft Skills	Language & Communication Skills	Life Skills	ICT/Competing Skills
Certificate course in Entrepreneurship Development	Certificate course in Marathi Vyakran Kaushalya Abhyaskram	Yoga Training	Project work and its presentation
Certificate course in Personality Development & Life Skill	Language Laboratory	Webinar on Energy Healing	Workshop on Tally Prime & Advanced Excel
Certificate course in Soft Skill in Business Management		Medical Check-up for Staff	
		Vaccination Camp	
		Student health Check up	

A) Soft Skill

Soft skills are non-technical Skills that describe how you work and interact with others. Communication Skill, Leadership Skill, Emotional intelligence, problem solving etc. are the main desired soft skills are essential part of improving ones ability to work. Soft skill can help t6o positive career, our attempt is to provide Professional Skills which is Combination of hard skill and soft skill. Therefore the College has introduce short term skill based certificate courses during the year 2021-22.

- 1) Certificate course in Entrepreneurship Development.
- 2) Certificate course in Personality Development & Life Skill.
- 3) Certificate course in Soft Skill in Business Management.

1) Certificate Course in Entrepreneurship Development

This Certificate Course conducted during the academic year 2021-22. The Department of Commerce of our College in Collaboration with a reputed C.A. firm Malpani Agrawal and Association, Jalgaon conducted is course. It was 30 hours duration. Total 12 students were participated in the course.

The objective of the course was to introduce concept of entrepreneurship and to develop the entrepreneurial skill among the students. The course structure enable the student to gain basic understanding of entrepreneurship. It also provided necessary knowledge of various resources and scheme of Govt. to start own business unit. The students got the knowledge to prepare project report for business. The final examination was conducted on 04/04/2022 & successful facilitate with participation certificate.

2) Certificate Course in Personality Development and Life Skill

Department of Commerce and Management of our College in Collaboration with Space Academy, Jalgaon has conducted this short term skill based certificate course during the year 2021-22. The course commenced on 2nd Feb. 2022 and completed on 23rd April 2022. The final examination of this course was conducted on 24th April 2022. The duration of the course was 32 hours.

The Aim of this course was to understand basic skill and awareness about significance of Soft Skill required in profession, it also emphasized on inter personal communication and allround development of the personality. The course would help students in developing their Soft skill, Technical skill, Life skill and set appropriate goal. Student were provided with Certificate on Successful Completion of the Course.

3) Certificate course in Soft Skill in Business Management

During the year 2021-22, the Department of English in Collaboration with Pace Academy, introduce the Short-term certificate course which helps to the students to acquire Communication Skill, Leadership Skill and Professional Skill. The Certificate course in Soft Skill in Business Management designed for 35 hours. Total 13 students were registered their name for the course.

The objective of the course to provide Soft Skill to the students enhance their capacity ,social intelligence and emotional intelligence quotients that enable them to achieve their goal. The structure enable the students to gain basic understanding of professional skills. The course was started on 26th Feb. 2022 and concluded on 3rd April 2022. The final examination was conducted on 6th April 2022 and Certificates given to successful candidates.

B) Language and Communication Skill

➤Certificate Course in Marathi Vyakaran Kaushalya Abhyaskram

This was short term Certificate Course conducted by Department of Marathi of our College during the academic year 2021-22. The duration of the course was 36 hours. The total number of students participated were 23.

The course would help students in understanding the basic concept of Marathi grammar. As the Marathi is the Mother tongue and the communication is always in Marathi in Maharashtra. This course helpful the students to improve their Communication Skill , develop their vocabulary and develop self confidence also.

The course commenced on 12th Feb. 2022 and concluded on April 2022. The final examination was conducted on 24th April 2022 with MCQ type. The successful student were provided with certificate.

➤ **Language Laboratory-**

Our college has established a well furnished language laboratory. Getting proficiency and fluency in English language has become today's need. As a matter of fact, the student of our college belong to poor families. Most of the students are from mofisil area. In this situation, it becomes necessary for us to provide them more practice of English language. To serve the same purpose, the Department of English has maintained a well equipped language laboratory. We have installed "OREL Talk Smart Version" in order to provide them regular practice of English language. It is our genuine efforts to make them confident and self reliant by making them available, such a golden opportunity.

The Department of English has already focused on the development of communicative skills of the students. The department has always tried to help the students in achieving fluency in English language. The department has made available the practice of English phonetic and tried hard to enhance the communicative skill in English language of the students through the medium of language laboratory.

To achieve the aforesaid purpose English department focused on -

- Listening skills.
- Pronunciation practice. (Listening and Phonemes)
- Communicative Skill. (Listening of communicative sentences)
- Communicative English (OREL repetition of communicative sentences)
- Situational conversation (listening to situational dialogues)
- Situational conversation (OREL repetition of situational dialogues)
- Role play in dialogues.

In this way, the Department of English in our college always tries to achieve all round development of the students.

C) Life Skills-

Life Skills is the Competencies and interpersonal skill that help people make informed decision, Solve problems, think critically and creativity, Communicate effectively and manage the lives in healthy and productive manner. This is the tool offer for emotional, social and intellectual skills needed to achieve success in life on personal level and within the Community. The life skill deals with the challenges of daily lives.

Following activities conducted by College to provide life skill during the year 2021-22.

➤ **Yoga Training:-**

yoga is an ancient and complex practice, rooted in Indian philosophy. It began as a spiritual practice but has become popular as a way of promoting physical and mental well-being.

yoga is a set of specific exercises, called poses, combined with specific breathing techniques and meditation principles. Yoga helps to improve general wellness by relieving stress, supporting good health habits and improving mental and emotional health. It also help people to manage anxiety or depressive symptoms which are associated with difficult life situations.

The College has celebrating Yoga Day every year. All the teaching, non- teaching staff members and students participated in Yoga training camp.

On the occasion of 'International Yoga Day, the yoga practices were conducted on 21st June 2021, in our college, with combined efforts of NCC, NSS departments, Student Development council as well as Gymkhana department of the college. The celebration of yoga Day is an excellent opportunity to highlight the importance of yoga in promoting Physical and mental health. The positive effects of yoga focuses on mind, body as well as spirit. It was unique and enjoyable experience. All teaching, non-teaching employees and also 80 students participated in this yoga Day celebration.

Yoga Training



➤ Webinar on Energy Healing-

The College has organised webinar on Energy Healing in Collaboration with personal Healer Hub Team, Mumbai on 26th July 2021 at 7.00 pm. to 8.30 pm. Dr. Puja Laddha (Mumbai) was the trainer and she collaborate Energy healing technique through practical.

During Pandemic this webinar was very useful which focus on “No drug No touch” only energy healing support to survive in this pandemic. The healing therapy improve the mental as well as physical health. This therapy is alternative medicine based on the belief that a vital energy flows through the human body. The goal of energy healing is to balance the energy flow in the patient, which reduce stress and anxiety and promote well being.

Dr. Puja Laddha explain in detail different effective energy healing technique and how they work. Energy healing is the traditional healing system that restores the balance and flow of energy throughout the body. This technique directly work with physical, emotional and spiritual aspect of well-being. When the energy flow gets fixed the person automatically cured.

She explain in detail regarding-

- 1) Reiki healing
- 2) Pranic healing
- 3) Crystal healing
- 4) Quantum healing
- 5) Qigong

The webinar was conducted through Zoom platform.

➤ Medical Check-up for Staff-

On 22nd Sept. 2021 the Medical Check-up Camp was organised for the Staff. The Covid-19 Pandemic badly affected the society. The College had implemented the rules and regulation to prevent the Covid virus. As a precautionary measure we had organised Medical Check-up of our teaching and non-teaching Staff.

Urja health care, Jalgaon and Jeevan Urja foundation, Jalgaon provide the support and services for this Camp. Total body Check-up with pathological testing was done in this Camp. Total 70 employees of Institute got benefited in this Camp.

➤ Vaccination Camp-

The vaccines after life saving protection against disease that has killed millions. The vaccine is safe and effective for all individual. All efforts taken by the College to achieve high vaccine coverage rate and to accelerate the vaccination programme. Therefore the College has conducted vaccination programme on 28th Oct. 2021 and on 8th Jan. 2022.

The Municipal Corporation, Jalgaon and Civil Hospital, Jalgaon provide vaccine and all necessary support for vaccination.

The students, employees and outsiders get benefited the vaccination Camp.

Vaccination Camp



➤ **Student health Check up-**

Students health Check up Camp organised by College on 7th Dec. 2020. The students enrolled at first year programme were attend the Camp. Dr. Deepak Wani(Jalgaon) and Dr. Sunil Kotwal (Jalgaon) provide their medical services. They advise the student for their health issues. The report on physical Check up also submitted to University.

D) ICT Computing Skill:-

Computing Skill refer to the knowledge and ability to use the computer and new technology. Apart from basic computer skill our attempt is to provide programming and problem solving skill. Some of important skills include Spreadsheet, Operating system etc. Computing Skill means know how to use computer devices, operating system, software and application. We live in computer era and Computers play a massive role in our life. To impart ICT Computing Skill, the College has conducted following programmes-

➤ **Project work and its presentation**

The Computing skill include the knowledge of hardware, understanding of operating system, Proficiency in presentation etc. The project work in different courses provide the computing skills to the students. Project work is a specific and definitely formulated of study involving the problem taken up by student to supplement and apply his classroom knowledge. Project work is the approach Learning, Doing and Learning by Living. This study can deepen students understanding of fundamental concept and principal as studied in the classroom. Through the project study the student undertaken a series of task that need to be competed to reach a specific outcome. This is the set of input and output to achieve a particular goal.

The benefit of a project work is to enable real-world problem solving. The project study has number of interpersonal values and skills.

Project based learning is centered pedagogy which is important part of Curriculum.

The project study develop critical thinking, Deeper engagement, communication development and faster creativity amongst the students. The college achieved this through the project based learning in the following subjects.

CLASS	SUBJECT	TOPIC	NO OF STUDENTS COMPLETED PROJECT WORK
BBA	A6.7 Project Report based on Elective Group	Systematic Investment Planning to mutual fund	18
		Employee Engagement Survey	
		Training and Development	
		Recruitment and selection	
		Financial Performance Analysis	
		Capital Budgeting	
		Customer Relationship Management	
		Analysis of Stock Market NSE & BSE	
		Impact of Job Satisfaction	
		Supply and Demand for E Vehicle	

		Customer Satisfaction From Maruti Suzuki Vehicle	
		Consumer Behavior of Royal Enfield	
		Study of Sales Promotion	
		A Detail Study of Car Loan	
		A Study on Income Tax Act, 1961	
		Effect of Personal Sales and Marketing on Sales Growth	
		Loans and Advances	
		Based on Elective Group	
BCA	BCA607Project Report and Viva	Grocery store	23
		Online hotel management system	
		Vartual blood bank / blood bank website	
		Result management system	
		Coffee Shop Management	
		Student Record Sytem	
		Online pet shop	
		Online furnishings shop	
		Online resume designer	
		Chess Game	
		Library management	
		Library management system	
		Beakery Shop	
		Cake Shop website	
		Online examination system	
		Silver Shop Jewellery Management	
		Cloths management system	
		Teachers Record management system	
		Website and app for G-ONE Hair Studio	
		Pharmacy management systems	
Car Rental			
Online Course Registration System			
Online Book Store			

During the academic year 2021-22, 41 student has completed their project on different topic & gain the competing skill.

Workshop on Tally Prime & Advanced Excel:-

A comprehensive guidance workshop on "Tally Prime & Advanced Excel" was conducted by experts Faculties, Mr. Ajay Maheshwari and Mr. Anand Gautam, on 15th March 2022. The event, attended by 70 enthusiastic students and teachers, aimed to enhance their knowledge and skills in Tally Prime and Advanced Excel.

Mr. Ajay Maheshwari, an expert in Tally Prime, led the session on the Tally Prime software. He provided a thorough understanding of the software's features, functionalities, and its applications in various business scenarios. Participants gained valuable insights into accounting principles, inventory management, and financial reporting using Tally Prime. Mr. Ajay

Maheshwari's expertise and interactive teaching style kept the attendees engaged throughout the session.

Mr. AnandGautam, a proficient guide in both Tally Prime and Advanced Excel, conducted the session on Advanced Excel. He delved into the intricacies of Excel, teaching the participants how to leverage its powerful tools and formulas for data analysis, reporting, and automation. The workshop covered advanced topics such as pivot tables, macros, data validation, and conditional formatting, enabling attendees to optimize their data management and reporting skills.

The event was graced by the presence of the esteemed Chief Guest, Principal Dr. Anil G Lohar. Dr.Lohar, in his address, emphasized the importance of digital skills in today's world and commended the initiative to conduct such a workshop. He encouraged the participants to make the most of the knowledge gained and apply it effectively in their academic and professional pursuits.

Overall, the guidance workshop on "Tally Prime & Advanced Excel" proved to be a resounding success, providing valuable insights and practical skills to the 70 students and teachers who attended. The expertise of Mr. Ajay Maheshwari and Mr. Anand Gautam, combined with the support of Principal Dr. Anil G Lohar, ensured a highly informative and enriching experience for all participants.



Prof. B J Lathi doing floral Welcome to Session Speakers



Mr. Ajay Maheshwari Guiding about Tally Prime Features



Jalgaon, Maharashtra, India
4B, Chaitanya Nagar, Ganesh Colony, Jalgaon, Maharashtra 425001, India
Lat 21.008141°
Long 75.552998°
15/03/22 11:52 AM

Mr. Anand Gautam Explains the effective Use of MS Excel



Jalgaon, Maharashtra, India
4B, Chaitanya Nagar, Ganesh Colony, Jalgaon, Maharashtra 425001, India
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Long 75.552998°
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Attendee Student for the Counselling Session

Paper Cutting of the News published in Lokmat News Paper Dated 17th March 2022 regarding “ Workshop on Tally Prime & Advanced Excel “

लोकमत

बाहेती महाविद्यालयात टॅली व एक्सेलवर कार्यशाळा

लोकमत न्यूज नेटवर्क
जळगाव : अॅड. एस.ए. बाहेती महाविद्यालयात टॅली व एक्सेल विषयावर मंगळवारी कार्यशाळा घेण्यात आली.

यावेळी कार्यशाळेत अजय माहेश्वरी यांनी टॅली प्राईमची उपयोगिता यासंदर्भात मार्गदर्शन केले. अॅडव्हान्स एक्सेलबद्दल प्रा. आनंद गौतम यांनी प्रात्यक्षिकांद्वारे एक्सेलचा वापर अधिक उपयोगी प्रमाणात कसा

करता येऊ शकतो तसेच जगात कोणत्याही कोपऱ्यात रोजगारासाठी एक्सेलचे संपूर्ण ज्ञान आवश्यक असून, त्याद्वारे रोजगाराच्या संधी कशा उपलब्ध होऊ शकतात याबद्दल माहिती दिली.

त्यानंतर अध्यक्षीय मार्गदर्शन प्राचार्य डॉ. अनिल लोहार यांनी केले. सूत्रसंचालन प्रा. मयुरी पाटील यांनी केले तर आभार प्रदर्शन डॉ. खेमराज पाटील यांनी केले.

अॅड. एस. ए. बाहेती महाविद्यालयात टॅली, एक्सेल कोर्सवर कार्यशाळा

प्रतिनिधी | जळगाव

अॅड. एस. ए. बाहेती महाविद्यालय आणि प्रॉम्ट कॉम्प्युटर अॅण्ड सर्व्हिसेस यांच्या संयुक्त विद्यमाने सर्व्हिफिकेट कोर्स इन टॅली प्राइम आणि सर्व्हिफिकेट कोअर इन अॅडव्हान्स एक्सेल या कोर्सच्या मार्गदर्शनासाठी कार्यशाळा घेण्यात

आली. संचालक अजय माहेश्वरी यांनी रोजगाराच्या संधी याबाबत माहिती सांगितली. प्रा.आनंद गौतम अॅडव्हान्स एक्सेलबाबत माहिती सांगितली. अध्यक्षीय मार्गदर्शन प्राचार्य डॉ. अनिल लोहार यांनी केले. प्रा. मयुरी पाटील यांनी सूत्रसंचालन केले. डॉ. खेमराज पाटील यांनी आभार मानले.

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प्रचार्य

डॉ. सिल्लाराम (बनभारु) जानंदरामबाहेती बाहेती
कला, वाणिज्य व विज्ञान महाविद्यालय, जळगाव